

South Lanarkshire College
Property and Estates Committee (Board of Management)
Held on Wednesday 8th June 2016

Present B Johnstone
 C Ferguson
 S McKillop

 A Allan
 A Martin

Apologies P Devenny

1. Declarations of Members' Interests

No declarations were received.

2. Minutes of the Previous Meeting

The Minute of the meeting held on 9th March 2016 had previously been to the Board of Management.

3. Matters Arising

New Build – the final account has now been settled. Discussion took place regarding the reasoning behind the requested additional payments. Members were pleased to hear that no additional payment had been required.

Members discussed the use of the new building and its popularity with students and staff alike.

Insurance Claims – the Principal re-iterated to members the changes in insurance under ONS and the impact this could have on the College. Discussion took place regarding the colleges coming together to complain and the possible outcome.

Counselling – the Principal stated that consideration was being given to the College employing a counsellor. Discussion took place regarding the high levels of suicide amongst young men and the assistance this post may bring for the students.

Easter and Summer Works Programmes – the Principal explained that due to the level of funding for estates, all requested works were being carefully analysed. Discussion took place on the use of in house staff for many projects and so reducing contractor costs.

4. Property and Estates Report

Risk

One insurance claim remained live. Mr Allan gave an update on progress and stated that it was hoped that the claim would not go any further.

Health and Safety

Members' attention was drawn to the Minutes of the meetings which had taken place since the last meeting of the Committee.

Discussion took place regarding some key points: securing of student lockers, bomb alert evacuation procedures.

First Aid

First Aiders -

It was noted that nine additional first aiders had been recruited. Mr Ferguson highlighted that many of this number was from the support staff areas. Discussion took place regarding the benefits of having support staff in these posts in the case of an emergency.

Fire Evacuation Warden Training -

Training has been delivered to 30 members of staff. This training was specific to the new building. All staff using the building would be given this training.

Accident Statistics

Members discussed the statistics given. It was noted that the number of accidents had decreased. This was particularly notable in the statistics for the Faculties of Business and Construction.

Instances of fainting were found to be high. Mr Ferguson stated that this was often due students not having eaten. Members were then informed of the subsidy being put in place in the canteen for porridge, soup and fresh fruit to go some way to addressing such problems. Members agreed that this was an excellent initiative.

Sustainability

Members noted the figures relating to the solar PV panels.

Recycling -

It was noted that the waste recycling for the quarter February to April 2016 was 123 tonnes – which accounted for 72%.

Mr Johnstone asked if collaborative working would help in this area. Mr Ferguson stated that the College was already achieving the highest results for the area.

Green Action Plan for Lanarkshire – Mr Johnstone asked if any progress had been made in this. The Principal stated that initial discussion had taken place with NCL and he hoped that this would be ongoing.

National Award for Environmental Excellence – South Lanarkshire College

Members were asked to note that the College had been awarded Gold by Keep Scotland Beautiful in April 2016. All agreed that this had been a great achievement and asked that staff be thanked for their hard work and commitment.

There being no further competent business the Chair closed the meeting by thanking everyone for their attendance.