

STAFF ABSENCE FIGURES

Third Quarter: 1st July - 30th September 2018

Summary

Department	FTE	Instances	Days Available	Days Lost	% Lost
Principalship	4.4	0	272.8	0	0.00
Student Services	20.7	7	1283.4	12	0.94
Finance	6.5	2	403	4	0.99
CMIS	15	14	930	35	3.76
HR	5.6	3	347.2	5	1.44
Alternative Funding	13.45	3	833.9	29	3.48
Facilities	22.12	8	1371.44	84.5	6.16
Business	37.06	6	2297.72	43.5	1.89
Care	41.94	7	2600.28	60	2.31
Construction	59.69	12	3700.78	118	3.19
TOTALS:	226.46	62	14040.52	391	2.85

LONG-TERM SICKNESS (any absence over 3 weeks)

Department	FTE	Days Available	Days Lost	% long-term sickness	No staff long-term sickness
Principalship	4.4	272.8	0	0.00	0
Student Services	20.7	1283.4	0	0.00	0
Finance	6.5	403	0	0.00	0
CMIS	15	930	0	0.00	0
HR	5.6	347.2	0	0.00	0
Alternative Funding	13.45	833.9	27	3.24	1
Facilities	22.12	1371.44	71	5.18	2
Business	37.06	2297.72	30	1.31	1
Care	41.94	2600.28	52	2.00	2
Construction	59.69	3700.78	81	2.19	2
TOTALS:	226.46	14040.52	261	1.86	8

SHORT-TERM SICKNESS (any absence under 1 week)

Department	FTE	Days Available	Days Lost	% short-term sickness	No staff short-term sickness
Principalship	4.4	272.8	0	0.00	0
Student Services	20.7	1283.4	7	0.55	3
Finance	6.5	403	4	0.99	2
CMIS	15	930	35	3.76	9
HR	5.6	347.2	5	1.44	2
Alternative Funding	13.45	833.9	2	0.24	2
Facilities	22.12	1371.44	13.5	0.98	6
Business	37.06	2297.72	13.5	0.59	4
Care	41.94	2600.28	8	0.31	5
Construction	59.69	3700.78	16	0.43	8
TOTALS:	226.46	14040.52	104	0.74	41

Staff Category	Instances	Medical Cert.	Self Cert.
Lecturing	18	5	13
Support	44	5	39
TOTALS:	62	10	52

Rolling Comparisons:

By Department:

Department	% time lost 3rd quarter	% time lost 4th quarter	% time lost 1st quarter 2017	% time lost 2nd quarter	% time lost 3rd quarter
Principalship	0.75	0.00	0	0.00	0.00
Student Services	1.91	3.38	2.06	1.91	0.94
Finance	5.37	11.40	1.79	2.31	0.99
CMIS	9.08	3.62	3.06	8.68	3.76
HR	0.55	2.09	1.70	0.55	1.44
Alt. Funding	4.75	8.02	10.87	0.59	3.48
Facilities	4.00	16.37	19.17	13.20	6.16
Business	1.81	5.01	6.66	2.79	1.89
Care	4.41	6.07	4.97	3.53	2.31
Construction	5.53	9.64	8.82	5.11	3.19

Staff Category - Percentages:

Staff Category	3rd quarter 2017	4th quarter 2017	1st quarter 2018	2nd quarter 2018	3rd quarter 2018
Lecturing	4.16	7.62	7.57	5.71	2.58
Support	4.24	7.3	7.07	4.02	3.11
TOTAL:	4.20	7.46	7.32	4.87	2.85

Staff Category - Instances:

Staff Category	3rd quarter 2017	4th quarter 2017	1st quarter 2018	2nd quarter 2018	3rd quarter 2018
Lecturing	23	56	55	28	18
Support	58	83	78	55	44
TOTAL:	81	139	133	83	62