

STAFF MOVEMENTS

LEAVERS

Position/Department	Tenure	Reason for Leaving
Lecturer – Carpentry & Joinery, Faculty of Construction	1 FTE, Permanent	Ill Health Retiral
Kitchen Assistant, Faculty of Business	0.37 FTE, Permanent	Starting college course at SLC
Academic Administrator, Information Systems	1 FTE, Permanent	Alternative employment opportunity
Day Cleaner, Facilities	1 FTE, Permanent	Starting Full-time course at UWS
HR & Training Administrator, Human Resources	1 FTE, Permanent	Alternative employment opportunity
Temporary Administrative Assistant, Alternative Funding	1 FTE, Temporary	Contract end
Temporary Administrative Support, Human Resources	0.5 FTE, Temporary Permanent	Alternative employment opportunity
Student Funding Administrative Assistant, Student Services x 2	1 FTE, Temporary	Alternative employment opportunity
Receptionist: Hair & Beauty, Faculty of Care	0.48 FTE, Permanent	Alternative employment opportunity
Apprentice: Painting & Decorating, Faculty of Construction	1 FTE, Temporary	End of apprenticeship

NEW APPOINTMENTS

Position/Department	Previous Employer	Comments
Lecturer – Carpentry & Joinery, Faculty of Construction	HM Young Offenders Institution	Previously agreed
Apprentice: Painting & Decorating, Faculty of Construction	Malthurst Petroleum	Previously agreed
Day Cleaner x 2 (1.4 FTE), Facilities	SLC	Previously agreed
Apprentice: Carpentry & Joinery, Faculty of Construction x 2	SLC; Tool Time Ltd	Previously agreed
Employer Engagement Assistant, Alternative Funding	Pizza Hut	Previously agreed
Campus Cycling Officer, Alternative Funding	Loch Lomond and the Trossachs National Park	Previously agreed

We continue to hold interviews for potential temporary lecturing and classroom support staff where appropriate in order to ensure that we have a pool of suitably qualified individuals. This ensures increased flexibility and allows forward planning.

VACANCIES

Position/Department	Tenure	Reason for vacancy
Human Resources Assistant, Human Resources	Temporary, 1 FTE	Replacement post
Lecturer – Carpentry & Joinery, Faculty of Construction	Permanent	Replacement post
Customer Service Adviser/Receptionist, Student Services	Temporary	Replacement post
Graphic Designer, Marketing	Temporary	Maternity Cover
Receptionist: Hair & Beauty, Faculty of Care	Temporary	Replacement post
Property Cleaners, Facilities x 2	Permanent	Replacement post