

South Lanarkshire College
Property and Estates Committee (Board of Management)
Held on Wednesday 9th March 2016

Present B Johnstone
 P Devenny
 S McKillop

 A Allan
 A Martin

Apologies C Ferguson

1. Declarations of Members' Interests

No declarations were received.

2. Minutes of Previous Meeting

The Minute of the meeting held on 3rd December 2016 had previously been agreed at the Board of Management.

3. Matters Arising

Carbon Foot Print – Mr Allan informed members that SLC had made the required returns and had received feedback. As of this year this return will be mandatory. Discussion took place in regard to the feedback and the criteria attached to red, amber and green.

Green Action Plan – the Principal stated that this had been presented at The Lanarkshire Board Strategic Planning Days and it was hoped that a plan would be put in place pan-Lanarkshire.

Risk Strategy – members noted that although a strategy and plan were in production for pan Lanarkshire to cover overarching issues such as funding, industrial action – SLC would continue to maintain its own Risk Register which would feed through the Audit Committee.

New Build – the Principal stated that the College was at present in discussions to closing the final account. Mr Johnstone asked what issues were still arising. The Principal explained that the costs attached to external works were not acceptable but that he remained confident that it would be negotiated to an acceptable level.

Members agreed that the new building looked fabulous. Mr Devenny stated that the feedback from staff and students alike had been positive. It was an excellent learning environment.

4. Property and Estates Report

Insurance Claim Update

The Principal informed members that one claim was still ongoing and that an initial offer had been refused. Members were assured that any costs would be covered by the insurance company.

Health and Safety

Members noted the minutes of the Health and Safety and First Aid Meetings. The Principal informed members that the College was currently trying to recruit more First Aiders. He added that staff were given a payment for this service. The College was in the process of ensuring that the same members of staff were not continually called on for First Aid duties

Fire Evacuation – the Principal explained the link in the fire alarm system between the two buildings. Fire Warden training had been carried out for the new building and processes were agreed and in place.

In line with student requests new muster points with larger signage had been put in place throughout the campus. The Principal stated that training was being arranged for the stopping of through traffic on campus during an evacuation.

Accident Statistics

The Principal drew members' attention to the accident statistics from November 2015 to January 2016 broken down by Faculty/Department and by type. Members noted the changes since the previous quarter and the explanations given.

Members were advised that a Riddor Report had been drawn up for an incident in the College car park. A student had accidentally reversed into another student whilst parking. The student had been bruised but the police had pressed no charges against the driver and regarded it as an accident.

Sustainability

Solar PV panels on workshop wing have produced 137 Mwh, offset 72.63 Co2 and earned £15,074 plus the incoming energy saving of £9,590, a total saving of £24,664 from install in June 2013. Discussion took place regarding the investment in the PV panels and the long terms benefits.

Waste Recycling

The Principal stated that the College was looking into the costs attached to the removal off site on non recyclable waste. Consideration was being given to skip hire and removal and ways of pushing down costs. Mr Johnstone asked if there could be any savin0gs in joining with NCL in this and it was agreed that all avenues would be considered.

Planned Activities

Easter Works – the Principal has asked for requests for Easter Works but at present very few received.

Slabbing – members were informed that a project to replace all broken slabs was about to begin. These slabs could now present a health and safety issue and therefore this was essential work. Discussion took place in regard to solutions for future breakages.

Replacement of Woodstore Gate – this work was required as water ingress was damaging wood.

Summer Project – the Principal informed members that costs were now being collated for the changes to be made to rooms 342/344 on the third floor at Bistro area. This change of use would be greatly beneficial to students, increasing the common use area. It was noted that this work would take place over the summer and would be led by a project manager.

Opening Ceremony of New Build – Mr Johnstone enquired how this event had gone. The Principal stated that it had been successful with some 80 or so in attendance. He added that Ms Constance had spent much of her visit chatting with students both in class groups and the members of the Student Association.

There being no further competent business the Chair closed the meeting by thanking everyone for their attendance.