

STAFF ABSENCE FIGURES Third Quarter: 1st July - 30th September 2016

Summary

Department	FTE	Instances	Days Available	Days Lost	% Lost
Principalship	4.1	1	258.3	3	1.16
Student Services	18.44	9	1161.72	26	2.24
Finance	6	2	378	4	1.06
CMIS	14.5	8	913.5	41	4.49
HR	6	0	378	0	0.00
Alternative Funding	9.88	4	622.44	19	3.05
Facilities	22.84	7	1438.92	58	4.03
Business	36.5	9	2299.5	78	3.39
Care	40.56	11	2555.28	134	5.24
Construction	57.83	10	3643.29	73	2.00
TOTALS:	216.65	61	13648.95	436	3.19

LONG-TERM SICKNESS (any absence over 3 weeks)

Department	FTE	Days Available	Days Lost	% long-term sickness	No staff long-term sickness
Principalship	4.1	258.3	0	0.00	0
Student Services	18.44	1161.72	10	0.86	1
Finance	6	378	0	0.00	0
CMIS	14.5	913.5	32	3.50	1
HR	6	378	0	0.00	0
Alternative Funding	9.88	622.44	0	0.00	0
Facilities	22.84	1438.92	38	2.64	2
Business	36.5	2299.5	71	3.09	3
Care	40.56	2555.28	116	4.54	5
Construction	57.83	3643.29	37	1.02	1
TOTALS:	216.65	13648.95	304	2.23	13

SHORT-TERM SICKNESS (any absence under 1 week)

Department	FTE	Days Available	Days Lost	% short-term sickness	No staff short-term sickness
Principalship	4.1	258.3	3	1.16	1
Student Services	18.44	1161.72	10	0.86	4
Finance	6	378	4	1.06	2
CMIS	14.5	913.5	9	0.99	5
HR	6	378	0	0.00	0
Alternative Funding	9.88	622.44	5	0.80	2
Facilities	22.84	1438.92	7	0.49	2
Business	36.5	2299.5	7	0.30	6
Care	40.56	2555.28	10	0.39	4
Construction	57.83	3643.29	6	0.16	4
TOTALS:	216.65	13648.95	61	0.45	30

Staff Category	Instances	Medical Cert.	Self Cert.
Lecturing	18	8	10
Support	43	11	32
TOTALS:	61	19	42

Rolling Comparisons:**By Department:**

Department	% time lost 3rd quarter 2015	% time lost 4th quarter 2015	% time lost 1st quarter 2016	% time lost 2nd quarter 2016	% time lost 3rd quarter 2016
Principalship	11.23	24.39	0.00	0.00	1.16
Student Services	1.91	4.98	4.96	2.17	2.24
Finance	15.34	4.24	1.64	8.07	1.06
CMIS	16.13	10.03	4.41	5.60	4.49
HR	2.92	0.00	1.94	0.78	0.00
Alt. Funding	10.08	11.17	4.98	0.88	3.05
Facilities	7.08	10.78	13.84	12.04	4.03
Business	2.58	3.30	3.25	1.23	3.39
Care	3.53	7.70	9.54	7.14	5.24
Construction	0.76	1.38	3.59	1.72	2.00

Staff Category - Percentages:

Staff Category	3rd quarter 2015	4th quarter 2015	1st quarter 2016	2nd quarter 2016	3rd quarter 2016
Lecturing	1.43	2.25	2.43	0.95	1.4
Support	3.15	3.60	3.40	3.15	1.79
TOTAL:	4.58	5.85	5.83	4.1	3.19

Staff Category - Instances:

Staff Category	3rd quarter 2015	4th quarter 2015	1st quarter 2016	2nd quarter 2016	3rd quarter 2016
Lecturing	25	28	36	26	18
Support	51	33	73	62	43
TOTAL:	76	61	109	88	61