

STAFF ABSENCE FIGURES Second Quarter: 1st April - 30th June 2017

Summary

Department	FTE	Instances	Days Available	Days Lost	% Lost
Principalship	4.4	0	272.8	0	0.00
Student Services	20.5	4	1271	6.5	0.51
Finance	5.5	2	341	4	1.17
CMIS	14.3	11	886.6	55	6.20
HR	5	2	310	2	0.65
Alternative Funding	9.86	4	611.32	15	2.45
Facilities	23.2	17	1438.4	129	8.97
Business	35.59	7	2206.58	45.5	2.06
Care	38.35	13	2377.7	162.4	6.83
Construction	58	19	3596	249	6.92
TOTALS:	214.7	79	13311.4	668.4	4.85

LONG-TERM SICKNESS (any absence over 3 weeks)

Department	FTE	Days Available	Days Lost	% long-term sickness	No staff long-term sickness
Principalship	4.4	272.8	0	0.00	0
Student Services	20.5	1271	0	0.00	0
Finance	5.5	341	0	0.00	0
CMIS	14.3	886.6	18	2.03	1
HR	5	310	0	0.00	0
Alternative Funding	9.86	611.32	0	0.00	0
Facilities	23.2	1438.4	84	5.84	3
Business	35.59	2206.58	39.5	1.79	2
Care	38.35	2377.7	131.4	5.53	4
Construction	58	3596	218	6.06	6
TOTALS:	214.7	13311.4	490.9	3.69	16

SHORT-TERM SICKNESS (any absence under 1 week)

Department	FTE	Days Available	Days Lost	% short-term sickness	No staff short-term sickness
Principalship	4.4	272.8	0	0.00	0
Student Services	20.5	1271	6.5	0.51	2
Finance	5.5	341	4	1.17	1
CMIS	14.3	886.6	17	1.92	4
HR	5	310	2	0.65	2
Alternative Funding	9.86	611.32	8	1.31	3
Facilities	23.2	1438.4	16	1.11	9
Business	35.59	2206.58	3	0.14	18
Care	38.35	2377.7	14	0.59	7
Construction	58	3596	17	0.47	7
TOTALS:	214.7	13311.4	87.5	0.66	53

Staff Category	Instances	Medical Cert.	Self Cert.
Lecturing	26	12	14
Support	53	13	40
TOTALS:	79	25	54

Rolling Comparisons:**By Department:**

Department	% time lost 2nd quarter 2016	% time lost 3rd quarter 2016	% time lost 4th quarter 2016	% time lost 1st quarter 2017	% time lost 2nd quarter 2017
Principalship	0.00	1.16	0.00	0.00	0.00
Student Services	2.17	2.24	1.64	1.66	0.51
Finance	8.07	1.06	2.12	1.76	1.17
CMIS	5.60	4.49	7.95	9.93	6.20
HR	0.78	0.00	3.95	0.81	0.65
Alt. Funding	0.88	3.05	0.34	0.33	2.45
Facilities	12.04	4.03	5.81	7.76	8.97
Business	1.23	3.39	2.68	5.24	2.06
Care	7.14	5.24	9.80	9.33	6.83
Construction	1.72	2.00	8.00	7.68	6.92

Staff Category - Percentages:

Staff Category	2nd quarter 2016	3rd quarter 2016	4th quarter 2016	1st quarter 2017	2nd quarter 2017
Lecturing	0.95	1.4	3.3	3.96	4.12
Support	3.15	1.79	2.63	2.40	5.58
TOTAL:	4.1	3.19	5.93	6.36	4.85

Staff Category - Instances:

Staff Category	2nd quarter 2016	3rd quarter 2016	4th quarter 2016	1st quarter 2017	2nd quarter 2017
Lecturing	26	18	48	53	26
Support	62	43	67	71	53
TOTAL:	88	61	115	124	79