

STAFF ABSENCE FIGURES First Quarter: 1st January - 31st March 2018

Summary

Department	FTE	Instances	Days Available	Days Lost	% Lost
Principalship	4.4	0	268.4	0	0.00
Student Services	19.9	12	1213.9	25	2.06
Finance	5.5	2	335.5	6	1.79
CMIS	15	10	915	28	3.06
HR	5.8	5	353.8	6	1.70
Alternative Funding	9.35	7	570.35	62	10.87
Facilities	21.21	24	1293.81	248	19.17
Business	39.13	29	2386.93	159	6.66
Care	42.7	18	2604.7	129.5	4.97
Construction	60.59	26	3695.99	326	8.82
TOTALS:	223.58	133	13638.38	989.5	7.46

LONG-TERM SICKNESS (any absence over 3 weeks)

Department	FTE	Days Available	Days Lost	% long-term sickness	No staff long-term sickness
Principalship	4.4	268.4	0	0.00	0
Student Services	19.9	1213.9	0	0.00	0
Finance	5.5	335.5	0	0.00	0
CMIS	15	915	0	0.00	0
HR	5.8	353.8	0	0.00	0
Alternative Funding	9.35	570.35	39	6.84	1
Facilities	21.21	1293.81	203	15.69	5
Business	39.13	2386.93	80	3.35	2
Care	42.7	2604.7	76	2.92	2
Construction	60.59	3695.99	274	7.41	6
TOTALS:	223.58	13638.38	672	4.93	16

SHORT-TERM SICKNESS (any absence under 1 week)

Department	FTE	Days Available	Days Lost	% short-term sickness	No staff short-term sickness
Principalship	4.4	268.4	0	0.00	0
Student Services	19.9	1213.9	14	1.15	7
Finance	5.5	335.5	1	0.30	1
CMIS	15	915	14	1.53	7
HR	5.8	353.8	6	1.70	4
Alternative Funding	9.35	570.35	6	1.05	4
Facilities	21.21	1293.81	38	2.94	15
Business	39.13	2386.93	35	1.47	16
Care	42.7	2604.7	14.5	0.56	9
Construction	60.59	3695.99	29	0.78	15
TOTALS:	223.58	13638.38	157.5	1.15	78

Staff Category	Instances	Medical Cert.	Self Cert.
Lecturing	55	19	36
Support	78	14	64
TOTALS:	133	33	100

Rolling Comparisons:

By Department:

Department	% time lost 1st quarter	% time lost 2nd quarter	% time lost 3rd quarter 2017	% time lost 4th quarter	% time lost 1st quarter
Principalship	0.00	0.00	0.75	0.00	0
Student Services	1.66	0.51	1.91	3.38	2.06
Finance	1.76	1.17	5.37	11.40	1.79
CMIS	9.93	6.20	9.08	3.62	3.06
HR	0.81	0.65	0.55	2.09	1.70
Alt. Funding	0.33	2.45	4.75	8.02	10.87
Facilities	7.76	8.97	4.00	16.37	19.17
Business	5.24	2.06	1.81	5.01	6.66
Care	9.33	6.83	4.41	6.07	4.97
Construction	7.68	6.92	5.53	9.64	8.82

Staff Category - Percentages:

Staff Category	1st quarter 2017	2nd quarter 2017	3rd quarter 2017	4th quarter 2017	1st quarter 2018
Lecturing	3.96	4.12	4.16	7.62	7.57
Support	2.40	5.58	4.24	7.3	7.07
TOTAL:	3.18	4.85	4.20	7.46	7.32

Staff Category - Instances:

Staff Category	1st quarter 2017	2nd quarter 2017	3rd quarter 2017	4th quarter 2017	1st quarter 2018
Lecturing	53	26	23	56	55
Support	71	53	58	83	78
TOTAL:	124	79	81	139	133